ARTICLES OF AGREEMENT ifsh The Islamic Financial Services Board (As at November 2018)

Contents	Page No.
CHAPTER I. NAME, STATUS AND LOCATION	1
Article 1	1
Article 2	1
Article 3	1
CHAPTER II. OBJECTIVES	2
Article 4	2
CHAPTER III. THE STRUCTURE OF THE IFSB	3
Article 5	3
CHAPTER IV. CATEGORIES OF MEMBERSHIP	3
Article 6	3
CHAPTER V. FULL MEMBERSHIP	4
Article 7	4
Article 8	4
CHAPTER VI. ASSOCIATE MEMBERSHIP	5
Article 9	5
Article 10	5
CHAPTER VII. OBSERVER MEMBERSHIP	6
Article 11	6
Article 12	6
CHAPTER VIII. THE GENERAL ASSEMBLY	7
Article 13	7
Article 14	7
Article 15	7
Article 16	7
Article 17	8
Article 18	8
Article 19	8
CHAPTER IX. THE COUNCIL	8
Article 20	8
Article 21	9
Article 22	10
Article 23	11
Article 24	11

Article 25	11
Article 26	11
Article 27	12
Article 28	13
CHAPTER IXA. THE EXECUTIVE COMMITTEE	13
Article 28B	13
Article 28C	14
Article 28D	14
Article 28E	14
CHAPTER X. THE TECHNICAL COMMITTEE	14
Article 29	14
Article 30	15
Article 31	16
Article 32	16
Article 33	16
CHAPTER XI. THE SECRETARIAT	16
Article 34	16
Article 35	16
Article 36	17
Article 37	17
CHAPTER XII. TECHNICAL ASSISTANCE	18
Article 38	18
CHAPTER XIII. THE BUDGET	18
Article 39	18
Article 40	18
Article 41	18
CHAPTER XIV. ACCOUNTS	18
Article 42	18
Article 43	18
Article 44	19
Article 45	19
Article 46	19
CHAPTER XV. INTERPRETATION, DISPUTES SETTLEMENT	19
Article 47	19
Article 48	19
Article 49	19

Article 50	20
CHAPTER XVI. ADMISSION TO MEMBERSHIP	20
Article 51	20
CHAPTER XVII. WITHDRAWAL	20
Article 52	20
CHAPTER XVIII. CANCELLATION OF MEMBERSHIP, SANCTIO PENALTIES	21
Article 53	21
CHAPTER XIX. AMENDMENTS	21
Article 54	21
Article 55	21
CHAPTER XX. TERMINATION	21
Article 56	21
Article 57	21
Article 58	21
Article 59	22
CHAPTER XXI. MISCELLANEOUS	22
Article 60	22
Article 61	22
Article 62	22
CHAPTER XXII. EFFECTIVE DATE OF THIS AGREEMENT	22
Article 63	22

IN THE NAME OF ALLAH, THE MERCIFUL, THE GRACIOUS

ARTICLES OF AGREEMENT OF THE ISLAMIC FINANCIAL SERVICES BOARD

WHEREAS

- A. By the Grace of Allah, there has been a worldwide increase in demand for financial services based on Islamic principles.
- B. There is a need for internationally recognized and unified standards for fostering effective regulation and supervision of such services.
- C. The signatories to this Agreement (the "Founding Members"), being national regulators and/or supervisors and/or other interested parties, have come together with the intention of establishing a body to issue such standards.
- D. The Founding Members wish hereby to establish a body for coordinating and giving guidance on good practices in the regulation and supervision of Islamic financial services and hereby set out the rules which shall govern the body.

Chapter I. NAME, STATUS AND LOCATION

Article 1

The body is hereby established and shall be known as the "Islamic Financial Services Board" (hereinafter, the "IFSB").

Article 2

The IFSB shall have separate legal personality.

Article 3

The IFSB shall be established and located in Kuala Lumpur, Malaysia which shall host the Secretariat.

The host country of the Secretariat shall ensure that the IFSB and its constituent organs (as set out in Article 5) shall be exempted from all taxes, duties, fees and levies, and shall be granted other immunities and privileges in respect of its assets, properties, incomes and operations.

Chapter II. OBJECTIVES

Article 4

The objectives of the IFSB are:

- (a) To promote the development of a prudent and transparent Islamic financial services industry through introducing new, or adapting existing, international standards consistent with *Shariãh* principles, and recommend these for adoption.
- (b) To provide guidance on the effective supervision and regulation of institutions offering Islamic financial products and to develop for the Islamic financial services industry the criteria for identifying, measuring, managing and disclosing risks, taking into account international standards for valuation, income and expense calculation, and disclosure.
- (c) To liaise and cooperate with relevant organizations currently setting standards for the stability and the soundness of the international monetary and financial systems and those of the member countries.
- (d) To enhance and coordinate initiatives to develop instruments and procedures for efficient operations and risk management.
- (e) To encourage cooperation amongst member countries in developing the Islamic financial services industry.
- (f) To facilitate training and personnel development in skills in areas relevant to the effective regulation of the Islamic financial services industry and related markets.
- (g) To undertake research into, and publish studies and surveys on, the Islamic financial services industry.
- (h) To establish a database of Islamic banks, financial institutions and industry experts.
- (i) Any other objectives which the General Assembly of the IFSB may agree from time to time.

Chapter III. THE STRUCTURE OF THE IFSB

Article 5¹

The IFSB shall have a permanent structure comprising the following constituent organs:

- (a) The General Assembly;
- (b) The Council;
- (c) The Executive Committee;
- (d) The Technical Committee;
- (e) The Secretariat.

The constituent organs referred to above shall have the powers and duties set out in this Agreement.

The IFSB may make such by-laws for the pursuance of the IFSB's objectives and concerning the operation and procedures of the IFSB and its constituent organs as may be necessary or expedient. Such by-laws shall be prepared by the Secretariat and approved by the Council.

Chapter IV. CATEGORIES OF MEMBERSHIP

Article 6

There shall be three categories of membership of the IFSB:

- (a) Full Membership;
- (b) Associate Membership;
- (c) Observer Membership.

The categories of membership referred to above shall have the rights and responsibilities set out in this Agreement.

¹ Amended to include the Executive Committee by the General Assembly in November 2018.

Chapter V. FULL MEMBERSHIP

Article 7

Full Membership shall be available to –

- (a) the supervisory authority which is responsible for the supervision of the following financial services -
 - (i) banking industry;
 - (ii) securities industry; or
 - (iii) insurance or takāful industry,

of each sovereign country that recognizes Islamic financial services, whether by legislation or regulation or by established practice; and

(b) inter-governmental international organizations that have an explicit mandate for promoting Islamic finance and markets,

upon application for membership by that authority or organization.

There shall not be more than three Full Members from each sovereign country.

The Founding Members are hereby admitted as Full Members of the IFSB.

Article 8

A Full Member shall have, inter alia, the following rights and responsibilities:

- (a) Where the Full Member is the lead supervisory authority of a sovereign country as defined by the by-law or an international organization, the eligibility, subject to Article 20, to be a member of the Council.
- (b) The responsibility to promote in its own country and fully support the standards and guidance issued by the Council. Where a Full Member does not have sufficient legal powers to give effect to the standards and guidance issued by the Council, it shall take all appropriate steps to raise such matters with relevant national authorities and/or its members with a view to recommending the adoption of the same.
- (c) The responsibility to pay promptly the annual full membership fee as determined by the General Assembly from time to time.
- (d) The right to attend, participate in and vote at all meetings of the General Assembly.

(e) The right to receive Technical Assistance (as referred to in Article 38) upon such terms as the Council shall agree from time to time.

Chapter VI. ASSOCIATE MEMBERSHIP

Article 9

Associate Membership shall be available to any central bank, monetary authority or financial supervisory or regulatory organization or international organization involved in setting or promoting standards for the stability and soundness of international and national monetary and financial systems, which does not qualify for Full Member status pursuant to Article 7 (or which does not seek to become a Full Member pursuant to Article 7) upon application for membership by that central bank, authority or organization.

Article 10

An Associate Member shall have, *inter alia*, the following rights and responsibilities:

- (a) The responsibility to promote in its own country and fully support the standards and guidance issued by the Council, except where there is a Full Member representing its country in the General Assembly and that Full Member has successfully taken all necessary steps to promote and recommend for adoption such standards and guidance. Where an Associate Member does not have sufficient legal powers to adopt the standards and guidance issued by the Council, it shall:
 - (i) where there are Full Members representing the Associate Member's country in the General Assembly, assist those Full Members to the fullest extent possible with their efforts to adopt the standards and guidance issued by the Council.
 - (ii) where there are no Full Members representing the Associate Member's country in the General Assembly, it shall take all appropriate steps to raise such matters with relevant national authorities with a view to promoting and recommending adoption of the same.

The responsibility in this sub-article shall not apply to international organizations although it is expected that they will be fully supportive of the objectives of the IFSB in their discussions with relevant national authorities.

(b) The responsibility to pay promptly the annual associate membership fee as determined by the General Assembly from time to time.

- (c) The right to be upgraded to a Full Member upon the approval of the Council provided always that the country of that Associate Member is not already represented by a Full Member in the IFSB who is the supervisory authority for the industry in which the Associate Member is involved.
- (d) The right to attend and participate in (but not vote at) all meetings of the General Assembly.
- (e) The right to receive Technical Assistance (as referred to in Article 38) upon such terms as the Council shall agree from time to time.

Chapter VII. OBSERVER MEMBERSHIP

Article 11

Without prejudice to Article 51, Observer Membership shall be available to any:

- (a) national, regional or international professional or industry association;
- (b) institution that offers Islamic financial services; or
- (c) firm or organization that provides professional services, including accounting, legal, rating, research or training services to any institution in (b) above,

upon application for membership by the entities mentioned in (a), (b) and (c) above. Any institution in (b) above shall secure the approval of its relevant financial supervisory and regulatory authority to be admitted to the membership of the IFSB.

Article 12

An Observer Member shall have, *inter alia*, the following rights and responsibilities:

- (a) The responsibility to pay promptly the annual observer membership fee as determined by the General Assembly from time to time.
- (b) The right to attend and participate in (but not vote at) all meetings of the General Assembly.

Chapter VIII. THE GENERAL ASSEMBLY

Article 13

The General Assembly shall be the representative body of all the members of the IFSB referred to in Article 6.

Article 14

The General Assembly shall have, *inter alia*, the following duties and responsibilities:

- (a) To review and approve the final audited accounts of the IFSB.
- (b) To approve the appointment of the external auditor of the IFSB.
- (c) To determine membership fees for the various categories of members referred to in Article 6, including any exemptions or reductions for individual members, as determined on a case by case basis.
- (d) To discuss issues relating to the objectives of the IFSB.

Article 15

The General Assembly shall meet annually at such time and place as the Secretariat (after consultation with the Chairman of the Council) shall determine by not less than 3 months' notice provided that no such notice shall be required in respect of the first meeting of the General Assembly which shall take place promptly after this Agreement shall have come into effect in accordance with Article 63.

Article 16

In addition to the annual meeting referred to in Article 15, three-quarters of the Full Members of the General Assembly may, by petition to the Secretariat, convene an extraordinary meeting of the General Assembly upon such terms and conditions as the Secretariat shall reasonably determine and communicate to members provided always that:

- (a) there shall be not less than one month's notice of such a meeting;
- (b) all the members of the General Assembly are invited to attend; and
- (c) such a meeting shall be conducted in accordance with Article 17, the bylaws and the procedural rules applied at the previous General Assembly meeting.

At any meeting of the General Assembly, whether pursuant to Article 15 or Article 16, the necessary quorum for such a meeting to make valid and binding decisions shall be two-thirds of all Full Members. Each Full Member shall have one vote. Resolutions of the General Assembly shall be effective with a simple majority of Full Members present, subject to Articles 53 and 54.

Article 18

No member of the General Assembly (or representative thereof) may act as a proxy for another member. Any challenge to the rights of a person to represent a member shall be determined by the Chairman of the General Assembly.

Article 19

All meetings of the General Assembly shall be presided over by a Chairman elected from the Full Members by a simple majority of all Full Members present at the end of the previous meeting of the General Assembly. If the Chairman-elect does not attend the meeting for which he has been elected Chairman, the Chairman of that meeting shall be elected from the Full Members by a simple majority of Full Members present at that meeting. The Chairman of the first meeting of the General Assembly shall be the Chairman of the Council at that time.

Chapter IX. THE COUNCIL

Article 20

(a) The Council shall be the senior executive and policy making body of the IFSB. Its membership shall consist of up to thirty Full Members who shall be the lead supervisory authority in their countries according to the criteria specified in the by-laws or an international organization.

The thirty members of the Council shall comprise:

- (i) the existing sixteen Full Members as of January 2006, who shall be the permanent members of the Council;
- (ii) nine Full Members from the member countries of the Organization of Islamic Conference (hereinafter referred as "the OIC"); and

- (iii) five Full Members from countries who are not member countries of the OIC.
- (b) The members of the Council in Article 20(a)(ii) and (iii) above shall
 - (i) not be from the sixteen permanent members set out in Article 20(a)(i);
 - (ii) be selected by rotation based on the date of admission as Full Member, and if there is a tie where more than one eligible Full Member is admitted on the same date, based on the alphabetical order (in English language); and
 - (iii) be the members of the Council for a period of two years.
- (c) Each member of the Council shall be represented by its most senior executive officer or such other senior person as he shall nominate to represent him from time to time.
- (d) Any member of the Council may invite another Full Member from its country to lead, participate in, or exercise its voting rights as a member of the Council at any session or meeting of the Council on matters which specifically concern the industries under supervision of the invited Full Member.
- (e) Each country represented by a member of the Council shall have only one vote notwithstanding the number of Full Members from that country.

Article 21²

The Council shall have, inter alia, the following duties and responsibilities:

- (a) To formulate and approve the policies and strategies of the IFSB.
- (b) To approve and make the by-laws of the IFSB.
- (c) To adopt and approve for issuance prudential and supervisory standards and guidance on Islamic financial services on such terms as it deems fit following the advice and recommendations of the Technical Committee.
- (ca) To establish an Executive Committee to advise the Council on operational and administrative matters relating to the IFSB and to establish guidelines, and procedures for the scope, functions, meetings and operations of the Executive Committee.

² Amended to include duties and responsibilities related to the Executive Committee by the General Assembly in November 2018.

- (cb) To refer operational and administrative issues pertaining to the IFSB for the review, advice and recommendations of the Executive Committee and, where the Council deems it so necessary, to authorise the Executive Committee to make decisions or give approvals on behalf of the Council, subject to such conditions, guidelines or procedures including prompt feedback or reporting as may be established by the Council from time to time.
- (d) To establish one or more Technical Committees and to establish guidelines and procedures to be followed by any Technical Committee (and its working groups) when preparing standards and guidance for approval by the Council.
- (e) To refer technical Islamic financial services issues to the Technical Committee for its review, advice and recommendations.
- (f) To constitute the Technical Committee, appoint its Chairman and Deputy Chairman, and determine its terms of reference (in accordance with Article 29).
- (g) To appoint the Secretary-General of the IFSB and determine his terms of reference (in accordance with Article 34).
- (h) To approve the budget of the IFSB (in accordance with Article 41).
- (i) To set guidelines for the maintenance, management and monitoring of funds as may be established in pursuance of the objectives of the IFSB.
- (j) To assess and approve applications for membership (in accordance with Article 51).

The Council shall also be the competent authority on new issues relevant to the objectives of the IFSB that are not addressed under this Agreement.

Article 22

The Council shall meet at least twice a year, at such time and place as the Secretariat (after consultation with the Chairman of the Council) shall determine, by not less than two months' notice provided that no such notice shall be required in respect of the first meeting of the Council which shall take place promptly after this Agreement shall have come into effect in accordance with Article 63.

In addition to the meetings referred to in Article 22, three quarters of the members of the Council may require the Secretariat to convene an extraordinary meeting of the Council upon such terms and conditions as the Secretariat shall reasonably determine and communicate to members of the Council provided always that:

- (a) there shall be not less than one month's notice of such a meeting;
- (b) all the members of the Council are invited to attend; and
- (c) such a meeting shall be conducted in accordance with Article 24, the bylaws and the procedural rules applied at the previous Council meeting.

Article 24

At any meeting of the Council, whether pursuant to Article 22 or 23, the necessary quorum for such a meeting to make valid and binding decisions shall be two-thirds of all the members of the Council.

Where any member of the Council has invited another Full Member from its country to lead, participate in, or exercise its voting rights as a member of the Council under Article 20(e) in its stead, such Full Member shall be deemed to be a member of the Council only for the purposes of that Council meeting.

Article 25

No member of the Council may act as a proxy for another member of the Council. Any challenge to the rights of a person to represent a member of the Council shall be determined by the Chairman of the Council.

Article 26³

All meetings of the Council shall be presided over by a Chairman who shall be assisted by a Deputy Chairman. The Chairman and Deputy Chairman of the Council shall hold office for a period of one Gregorian year (1st January to 31st December).

Until 2010, the Chairman and Deputy Chairman of the Council shall be from the Founding Members and shall assume office on a rotational basis. The first Chairman of the Council shall be the representative of the member of the Council whose country is at the effective date of this Agreement (as determined in accordance with Article 63) first in (English language) alphabetical order. The first

³ Amended with retrospective effect from 1st December 2012 by the General Assembly in October 2015.

Deputy Chairman of the Council shall be the representative of the member of the Council whose country is at that date second in (English language) alphabetical order.

If the first Chairman and Deputy Chairman of the Council assume office before 1st January, their terms of office shall be deemed to have commenced on the next such 1st January notwithstanding that, by virtue of this rule, their overall period of office may exceed one year.

Upon the expiry of the terms of the first Chairman and Deputy Chairman of the Council, the Deputy Chairman of the Council shall automatically assume the office of Chairman of the Council and the representative of the member whose country is third in (English language) alphabetical order shall assume the office of Deputy Chairman of the Council.

This process shall be repeated every year until 2010 and these offices are fully rotated amongst the Founding Members, whereupon unless the Council otherwise decides in a particular year or in the case of a particular member, the Chairmanship shall from 2011 be alternated annually between members of the Council elected on a rotational basis from among the non-Founding Members from the OIC member countries (based on the date of admission into the IFSB) and the Founding Members (based on the alphabetical order of the country in the English language). Subject to any decision of the Council to the contrary in any particular year or in the case of a particular member, in the year in which the Chairman of the Council is from a Founding Member, the Deputy Chairman of the Council shall be elected on a rotational basis from a non-Founding Member from an OIC member country (based on the date of admission) and in a year in which the Chairman of the Council is from a non-Founding Member from an OIC country, the Deputy Chairman of the Council shall be from a Founding Member (based on the alphabetical order in the English language).

In the case of non-Founding Members elected from OIC member countries, no Full Member from a country whose Full Member has been Chairman of the Council earlier shall, unless the Council decides otherwise in the case of any particular non-Founding Member, assume the post until the other non-Founding Members from OIC member countries have all been Chairman of the Council.

Article 27

Each member of the Council shall have one vote as provided in Article 20(e). Resolutions of the Council shall be effective upon a simple majority of those members of the Council present confirming their approval. In the event of a tie, the Chairman shall cast the deciding vote.

Without prejudice to Article 27, the Chairman shall determine the procedural rules of the meeting in accordance with the by-laws and established practice.

Chapter IXA. THE EXECUTIVE COMMITTEE⁴

Article 28A

The Executive Committee shall be the body responsible to:

- (a) review and provide recommendation on strategic matters to Council for final decision including:
 - (i) IFSB's business strategies & performance;
 - (ii) funding strategies; and
 - (iii) resource management including remuneration package, membership and audit; and
- (b) approve such administrative and operational matters of the IFSB, including matters relating to the enhancement of internal policies and procedures on:
 - (i) financial operations i.e. financial operating procedures;
 - (ii) Implementation plan of approved funding strategies; and
 - (iii) staff rules and regulations,

as may be set out in the by-laws or as determined, or referred to it, by the Council from time to time.

Article 28B

- (a) The Executive Committee shall consist of-
 - (i) a Chairman; and
 - (ii) a minimum of four (4) other members, who shall be appointed from amongst the members of the Council or their representatives.
- (b) Each member of the Executive Committee shall be persons of high competence in strategic planning, financial management or administration and shall be appointed in accordance with the procedures to be set out in the by-laws.

-

⁴ Amended by the General Assembly in November 2018.

- (c) Members of the Executive Committee shall be appointed for a period of two years and may be re-appointed. The members of the Executive Committee shall continue in office until their successors are appointed.
- (d) Executive Committee member shall disclose to the Executive Committee any potential or actual conflict of interest or related party interest that may arise from a project, transaction or any other matter being considered by the Executive Committee. Such member shall excuse himself or herself from any meeting of the Executive Committee whilst the matter is being considered and should not be entitled to vote on the matter.

Article 28C

The Executive Committee shall meet at least twice in a financial year and at such times and at such locations as its Chairman, after consultation with the Secretariat, shall determine. A simple majority of the members of the Executive Committee shall constitute a quorum for the transaction of business at any meeting of the Executive Committee.

Article 28D

Each member of the Executive Committee shall have one vote. Resolutions of the Executive Committee shall be effective upon a simple majority of those members of the Executive Committee present. In the event of a tie, the Chairman of the Executive Committee shall cast the deciding vote.

Article 28E

The procedural rules of the Executive Committee shall be set out in the bylaws. In the absence of such rules or if the by-laws do not provide for any particular circumstance or matter that arise in the course of the meeting of the Executive Committee, the Chairman of the Executive Committee shall determine the procedural rule(s) which is appropriate and fair for the particular circumstance or matter. The determination of any such procedural rule(s) by the Chairman of the Executive Committee shall be noted and recorded in the minutes of the Executive Committee meeting concerned.

Chapter X. THE TECHNICAL COMMITTEE

Article 29

The Technical Committee shall be the body responsible for advising the Council on technical issues within its terms of reference (as determined by the Council). It shall consist of up to thirty persons selected by the Council and shall have a term

of office of three years. In selecting the members of the Technical Committee due consideration shall be given to:

- (a) the relevant technical expertise and skills of the candidates;
- (b) ensuring equitable distribution between (i) the specific technical skills required by the Technical Committee and (ii) geographical and industrial sector composition; and
- (c) ensuring continuity of the Committee's work.

At least <u>fifty per centum</u> of the members of the Technical Committee shall be representatives of the member of the Council. The other members of the Technical Committee may include persons or representatives of persons who are non-members of the Council. The Council shall designate one person representing a permanent member of the Council to act as Chairman and one person representing a Full Member to act as Deputy Chairman of the Technical Committee.

Article 30

The Technical Committee shall have, inter alia, the following duties and functions:

- (a) To present draft prudential and supervisory standards and guidance for Islamic financial services for consideration and formal adoption by the Council.
- (b) To advise and make recommendations to the Council on various specific technical issues referred by the Council.
- (c) To appoint and approve the work plans of specific working groups to consider and report back on technical issues. Such working groups may include persons who are not members.
- (d) To review and discuss the findings of the working groups in accordance with the guidelines and procedures set down by the Council pursuant to Article 21(d).
- (e) To engage the services of an established representative body of Shariah scholars with the knowledge of industry practice approved by the Council to guide their deliberations.
- (f) To assist with such other technical matters as the Council shall request from time to time.

The Technical Committee shall meet at such times and in such locations as its Chairman (after consultation with the Secretariat) shall decide.

Article 32

Each member of the Technical Committee shall have one vote. Resolutions of the Technical Committee shall be effective upon a simple majority of those members of the Technical Committee present. In the event of a tie, the Chairman of the Technical Committee shall cast the deciding vote.

Article 33

Without prejudice to Article 32, the Chairman of the Technical Committee shall determine the procedural rules of the meeting in accordance with the by-laws and established practice.

Chapter XI. THE SECRETARIAT

Article 34

The Secretariat shall be the permanent administrative body of the IFSB. It shall be headed by a full-time Secretary-General appointed by the Council on such terms and conditions as the Council shall determine.

Article 35

The Secretary-General shall be accountable to the Council for his actions. The Secretary-General shall at all times act in the best interests of the IFSB in furtherance of the IFSB's objectives.

The Secretary-General shall be assisted by such other administrative and support staff as are necessary for the effective functioning of the Secretariat.

Senior Secretariat staff may either be appointed by the Secretary-General or be seconded by Full Members of the IFSB on such terms and conditions as the Secretary-General shall determine, subject to the approval of the Council.

The Secretary-General shall be entitled to attend and participate in (but not vote at) any meeting of the General Assembly, the Council, the Technical Committee or any working group appointed by the Technical Committee.

A proportion of the budget of the IFSB shall be allocated towards acquiring such premises, office facilities, and support staff as are necessary for the effective functioning of the Secretariat (as determined by the Secretary-General and the Council).

Article 37

The Secretariat shall have, *inter alia*, the following duties and responsibilities:

- (a) To manage all administrative work of the IFSB.
- (b) To coordinate the work of the Council and the Technical Committee and related sub-committees or working groups.
- (c) To prepare the documentation needed for meetings of the IFSB.
- (d) To disseminate the standards and directions issued by the Council.
- (e) To prepare draft by-laws of the IFSB.
- (f) To liaise with central banks, monetary authorities, international organizations and other supervisory and regulatory organizations.
- (g) To act as a central information depository holding all records, standards and guidance issued by the IFSB and other relevant organizations.
- (h) To organize and act as secretary of meetings of the General Assembly, the Council and the Technical Committee.
- To act as spokesperson and as representative of the IFSB at international and regional meetings and fora (and to appoint another person to act in his place).
- (j) To deal with administrative issues arising from membership or potential membership of the IFSB.
- (k) To prepare a draft budget for the IFSB in accordance with Articles 39 and 40.
- (I) In accordance with guidelines established by the Council, to manage and maintain such funds as may be established in pursuance of the objectives of the IFSB.

(m) To undertake such other activities as shall be assigned to it by the Council or the Technical Committee.

Chapter XII. TECHNICAL ASSISTANCE

Article 38

The Council shall, in consultation with the Technical Committee, adopt the necessary policies to govern the equitable provision of technical assistance between Full Members and Associate Members as appropriate from time to time.

Chapter XIII. THE BUDGET

Article 39

The IFSB shall have an annual budget which shall be prepared by the Secretariat and approved by the Council. The budget shall comprise membership fees, grants, contributions, donations and other funds received by the IFSB. When preparing the budget the Secretariat shall take into account the financial position of IFSB.

Article 40

The Secretariat shall submit the draft budget to the Council at its meeting prior to the beginning of the financial year of the IFSB.

Article 41

The final version of the budget shall be approved by the Council and shall be adhered to by all the bodies of and individual members of the IFSB.

Chapter XIV. ACCOUNTS

Article 42

The financial year of the IFSB shall be 1st January to 31st December.

Article 43

The Secretariat shall maintain the books and records and be responsible for the preparation of the accounts of the IFSB.

In addition to preparing annual financial statements, the Council shall determine what additional accounting information shall be provided by the Secretariat.

Article 45

The annual audited financial statements shall be prepared no later than March 31st of each year according to International Accounting Standards where relevant Accounting and Auditing Organization for Islamic Financial Institutions (AAOIFI) standards do not exist.

Article 46

The Secretary-General shall establish an internal audit within the Secretariat unless otherwise decided by the Council.

The financial statements shall be audited by an internationally recognized accounting firm selected by the Secretariat and agreed by the Council and approved by the General Assembly.

The General Assembly shall approve the annual audited financial statements of the IFSB.

Chapter XV. INTERPRETATION, DISPUTES SETTLEMENT

Article 47

All issues relating to the interpretation of this Agreement, the by-laws of the IFSB and any disputes between the IFSB and a member or between members in relation to the IFSB shall be referred to the Council.

Article 48

Any dispute which arises should be resolved by consultation based on the principles of Islamic brotherhood and solidarity.

Article 49

Where the parties concerned fail to resolve the dispute in accordance with Article 48, the matter should be referred to a Disputes Settlement Committee established by the Council.

The Disputes Settlement Committee shall be empowered to hear submissions from all the parties to the dispute and others in such manner as the committee shall deem appropriate in all the circumstances. The Disputes Settlement Committee shall then issue its decision in writing and communicate the same to all the relevant parties.

Article 50

The decision of the Disputes Settlement Committee shall be binding on all the parties and there shall be no further right of appeal.

Chapter XVI. ADMISSION TO MEMBERSHIP

Article 51

Applications to join the IFSB shall be submitted to the Secretariat. The Secretariat shall then report on the application to the Council at its next meeting and make its recommendation on whether or not to admit the applicant.

The Council shall determine whether the applicant shall be admitted as a member of the IFSB and the Council may, where it deems fit, admit an applicant which qualifies as a Full Member or an Associate Member as an Observer Member notwithstanding Article 11.

Following the approval of the Council, the applicant shall formally become a member of the IFSB upon its entry into a membership agreement under which the IFSB admits the applicant as a member and the applicant agrees to be bound by and perform its obligations under this Agreement.

Notwithstanding anything to the contrary, the Council may, in such special circumstances as it may determine, admit any applicant as a member in the specific category of membership which the Council deems fit.

Chapter XVII. WITHDRAWAL

Article 52

Any member may resign and withdraw from the IFSB effective upon six months' notice of intention to do so to the Secretariat. The Secretariat, acting upon the direction of the Council, may impose any such reasonable conditions upon the withdrawal as it may determine, provided that no such condition would result in the withdrawing member being required to remain a member of the IFSB for more than six months after giving notice of its intention to withdraw.

Chapter XVIII. CANCELLATION OF MEMBERSHIP, SANCTIONS, PENALTIES

Article 53

A proposal for cancellation of membership or sanction or penalty of any member shall require a petition of two-thirds of the Full Members of the General Assembly. Subsequent to such petition and provided that at least all three-quarters of all Full Members have consented, the General Assembly may (i) cancel the membership of any member or (ii) impose such other sanction or penalty upon any member, each upon such terms and conditions as the General Assembly deems fit.

Chapter XIX. AMENDMENTS

Article 54

This Agreement may be amended with the consent of three-quarters of the Full Members.

Article 55

The parties to this Agreement are deemed to consent to any amendments made pursuant to Article 54 without the need for any further action on their part.

Chapter XX. TERMINATION

Article 56

This Agreement, and therefore (subject to any legal formalities required pursuant to Article 2) the IFSB, may be terminated upon the agreement of three-quarters of all Full Members.

Article 57

Upon an agreement to terminate the IFSB pursuant to Article 56, the General Assembly shall appoint a liquidator to manage the financial and legal formalities of winding-up the IFSB.

Article 58

Upon the appointment of a liquidator pursuant to Article 57, the authority of the General Assembly, the Technical Committee and the Secretariat shall cease. The Council (or such smaller body as it may appoint) shall remain in existence to oversee the liquidation arrangements.

Upon settlement of the liabilities of the IFSB, the remaining assets (if any) shall be distributed *pro rata* amongst all members in proportion to the last such membership fees set by the General Assembly.

Chapter XXI. MISCELLANEOUS

Article 60

This Agreement may be executed in any number of counterparts, all of which taken together shall constitute one and the same document.

Article 61

This Agreement shall be governed in accordance with the laws of Malaysia.

Article 62

The official language of the IFSB and this Agreement shall be English.

Chapter XXII. EFFECTIVE DATE OF THIS AGREEMENT

Article 63

This Agreement shall come into effect and (without prejudice to any legal formalities required pursuant to Article 2) the IFSB shall be formally created on the date when no fewer than five Full Members ascribe their duly authorized signatures below.

IN WITNESS WHEREOF the parties hereto set hereunder their hands at Kuala Lumpur, Malaysia on the 3rd day of November 2002:

H.E. SHAIKH AHMED BIN MOHAMMED AL KHALIFA GOVERNOR, BAHRAIN MONETARY AGENCY

H.E. DR. SYAHRIL SABIRIN GOVERNOR, BANK INDONESIA

H.E. DR. MOHSEN NOURBAKHSH GOVERNOR, BANK MARKAZI JOMHOURI ISLAMI IRAN

H.E. SHEIKH SALEM ABDULAZIZ AL-SABAH GOVERNOR, CENTRAL BANK OF KUWAIT H.E. DR. ZETI AKHTAR AZIZ GOVERNOR, BANK NEGARA MALAYSIA

H.E. DR. ISHRAT HUSSAIN GOVERNOR, STATE BANK OF PAKISTAN

H.E. HAMAD AL-SAYARI GOVERNOR, SAUDI ARABIAN MONETARY AGENCY

H.E. MOHAMMED EL FATIH ZEIN EL ABDEIN MOHAMMED DEPUTY GOVERNOR, BANK OF SUDAN

H.E. DR. AHMAD MOHAMED ALI PRESIDENT, ISLAMIC DEVELOPMENT BANK